George Mason University’s Arlington Campus welcomes academic departments, government agencies, businesses, community, and non-profit organizations to host events at our spacious, modern facility. We have the right mix of staff, equipment, space, and catering services to meet your event needs. The facility includes:

- 5,000 square-foot ballroom, which can be divided into two distinct event spaces
- 300-seat auditorium and adjacent art gallery
- Breakout rooms and classrooms for smaller groups

Our attention to detail and customer service will ensure your attendees enjoy high-quality service and accommodations.

**Non-Profit Client Rental Fees**

Rates reflected are from July 1, 2018—June 30, 2019. Rates are subject to change based on availability.

| Full Multipurpose Room, no wall divider (Inc. set-up fee and built-in technology: LCD projector, podium mic) | $1,540 |
| Full Multipurpose Room (room rental fee only) | $1,190 |
| 1/2 Multipurpose Room (Including set-up fee and built-in technology: LCD projector, podium mic) | $945 |
| 1/2 Multipurpose Room (room rental fee only) | $595 |
| Auditorium (Including built-in technology: LCD projector, podium mic) | $872 |
| Auditorium (room rental fee only) | $672 |
| Classroom/Breakout Room (Including built-in classroom technology) | $420 |
| Classroom/Breakout Room (room rental fee only) | $245 |

**Additional Resources (Technology)**

- Built in AV (MPR and Auditorium) | $200
- Microphone (handheld, lapel, or wired) | $50
- Laptop | $50
- Mixer (24 channel) | $80
- 55’ Television (portable) | $200
- LCD Projector (portable) | $100
- Recording Video (General Shot) | $50
- Audio Output to External Recording Device | $75
- Mult Box | $75
- Portable Sound System (One speaker/mic) | $100
- Direct Box | $20
- Polycom and phone line (Additional charge for long distance calls) | $50

**Additional Resources**

- Set-up/Changeover Fee | $150
- Easel | $5
- Post-it Pad | $45
- Stage (per piece) | $75
- VIP Chair | $50
- Table Skirt (6ft fitted) | $5
- Uplighting (per light) | $20
- Stanchions (per pair) | $20
- Pipe and Drape (per section) | $50

**Staffing Charges**

- Event Staff (per hour—4 hour minimum) | $25
- Dedicated AV Tech (per hour—2 hour minimum) | $40
- Police Officer (per hour—3 hour minimum) | $44
- Housekeeping Fee | $150
- Access to building/room (before 7am or after 11pm) | $40

Parking is available in the Founders Hall Parking Garage at a rate of $3 per hour with a daily maximum of $15, Monday through Friday. After 5 pm on Fridays and all day Saturday and Sunday, there is a daily flat rate of $8. Payment methods accepted are cash, Visa/Mastercard, and validations. For more information, visit the Parking Services website, call Parking Services at (703) 993-8146, or email arlpark@gmu.edu.